## **BEDFORD FREE PUBLIC LIBRARY**

7 Mudge Way Bedford, Massachusetts 01730 www.bedfordlibrary.net

Richard Callaghan, Director

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## **Reference Librarian (Part-Time Substitute)**

The Bedford Free Public Library is seeking a customer-focused individual to fill the position of Reference Librarian. This position reports to the Head of Reference and involves providing outstanding service to patrons of all ages and abilities at our Reference or Children's Reference desks. In addition, this person may participate in adult collection development and other professional tasks; troubleshoot library equipment; provide computer and Internet instruction; keep current with developing technology; have demonstrated aptitude in providing instruction on accessing digital content.

## **Qualifications:**

MLIS or MLS degree from an ALA accredited institution. Will consider MLIS candidates.

Excellent written and oral communication skills are essential, additional world language abilities are desirable.

**Salary:** \$23.67 per hour to start. No benefits.

**Schedule:** Days, Evenings, and Weekend shifts are available but will vary to meet the needs of the Library.

Please send your Town of Bedford application (available online at <a href="www.bedfordma.gov">www.bedfordma.gov</a>) cover letter and resume to Noreen O'Gara, Assistant Library Director, Bedford Free Public Library, 7 Mudge Way, Bedford, MA 01730 (<a href="mailto:nogara@minlib.net">nogara@minlib.net</a>).

Applications received by Feb. 1, 2016 will be given first consideration.

The Town of Bedford is an Equal Opportunity/Affirmative Action Employer